MABELVALE MIDDLE SCHOOL 2020-2021 Parent and Family Engagement Plan and Information Packet

Mabelvale Middle School 10811 Mabelvale West Road ** Mabelvale, AR 72103 501-447-3000

> Tonjuna Iverson , Principal Tyke Troutman, Assistant Principal Tremoine Anderson, Assistant Principal Jennifer Nelson, Adminstrator

School Mission

"Mabelvale Middle School is a supportive innovative diverse community where all students become life-long learners through collaboration, real world experiences, and exposure to rigorous curriculum".

Mabelvale Middle School is a Title 1 school that services sixth through eighth grade students.

School Parent and Family Engagement Plan

School Name:

Mabelvale Middle School

Facilitator Name:

Fran Moseley

Plan Review/Revision Date:

May 1, 2020

District Level Reviewer, Title:

Parent and Family Engagement Committee Members:

Tonjuna Iverson, Principal
Tyke Troutman, Assistant Principal
Jennifer Nelson, Adminstrator
Fran Moseley, Parent / Community Involvement Facilitator
Charita Futrell, Special Education Coordinator
Sherry Green, Counselor
Roselyn Bonds, Teacher

1. Jointly Developed Plan

Parents will be involved in the development, review, and improvement of the school parent and family engagement plan as follows:

• Parents will be asked to complete the district parent/guardian engagement survey. The survey is available in multiple languages upon request.

• Announcements will be made via autodialer and social media for parents to attend a PTSA meeting where the plan will be discussed. Autodialer calls go out in order to ensure that families are informed about the meeting. The school has a Facebook page to reach out to this underrepresented demographic. At that meeting, parents can work alongside school personnel in jointly developing the plan.

2. Annual Title 1 Meeting

The Annual Title I meeting will be held in August of 2020 to inform parents of the requirements of Title I, the school's participation, and parents' rights under Title I.

- Parents and families will have the opportunity to receive copies of the school's Parent and Family Engagement Policy.
- Parents and families will be informed of future opportunities to participate in the development of the school's Parent and Family Engagement Plan.

3. Communication

Mabelvale Middle School will post the Parent and Family Engagement Plan on its webpage as well as the district's webpage. Parents may obtain a paper copy of the plan upon request.

- The school's Open House/ Title 1 Report to Public will be held in September 2020 as a stand-alone meeting and will provide information and informational packets related to school and parent programs, meetings, and other activities to parents. Information can be translated or interpreted, to the extent practicable, and in a language that parents can understand.
- Parent Teacher Conferences will be held in October 2020 and February 2021. At these conferences, staff can share information about the curriculum, assessments, homework, strategies for helping their children at home, and future parent nights. Interpreters will be available, and auxiliary aids will be made available upon request.
- The Parent Teacher Student Association will meet monthly.
- The communication of information related to school and parent programs, meetings, and other activities is available in multiple languages.

4. School-Parent Compact

Annually, a parent panel (in conjunction with PTSA) will review School-Parent Compact. The current School Parent Compact is below.

Parent/Student/Teacher/Principal Compact

Parent/Guardian Agreement
(Any person who is interested in helping this student may sign in lieu of the parent.) I want my child to succeed. Therefore, I will encourage him/her by doing the following: See that my child is punctual and attends school regularly Support the school discipline policy Establish a time for homework and review homework regularly Provide a quiet, well lit place for study Encourage my child's efforts and be available for questions Stay aware of what my child is learning Provide a library card for my child Read with my child and let my child see me read.
Student Agreement
It is important that I work to the best of my ability. Therefore, I shall strive to do the following: Attend school regularlyCome to school each day with pens, pencils, paper and other necessary tools for learningComplete and return homework assignmentsObserve regular study hoursConform to rules of student conduct.
Teacher Agreement
It is important that students achieve. Therefore, I shall strive to do the following: Provide appropriate and meaningful homework assignments for studentsProvide necessary assistance to parents so that they can help with the assignmentsEncourage students and parents by providing information about student progressUse special activities in the classroom to make learning enjoyable.
Principal Agreement
I support this form of parent involvement. Therefore, I shall strive to do the following: Provide an environment that allows for positive communication between the teachers, parents and studentsEncourage teachers to regularly provide homework assignments that will reinforce classroom instruction.

5. Reservation of Funds

The Little Rock School District's 2020-21 preliminary Title I, Part A allocation was greater than \$500,000.00 which means that the district is required to reserve or "set aside" funds to support parent and family engagement activities in each Title I school. Our school's share of the required 1% reservation was \$2,825.40.

Our parents will have a voice regarding the use of these funds.

6. Coordination of Services

Our Partners in Education provide money and give their time to provide additional classroom resources/supplies. In addition to our external partnerships, we coordinate our various funds to support the needs of our students, staff and families.

- The Parent Resource Center has educational materials that promote and guide responsible parenting.
- Career and college fairs help students develop short and long-term goals.
- Students have access to school-based nursing care.
- A social worker is housed on-campus to support needs both at school and in the home.
- Summer activities that continue progress toward grade level standards

7. Building Capacity of Parents

Mabelvale Middle School is a member of the Johns Hopkins University National Network of Partnership Schools (NNPS). The NNPS School, Family and Community Partnership Model is designed to enhance parent participation and family engagement in the school and community. The family model is research based and references engagement, activities, and resources for the six types of involvement: Parenting, Communicating, Volunteering, Student Learning, Decision Making, and Collaborating with the community. To support the six types of involvement, Mabelvale Middle School is an active participant in the LRSD Southwest Cluster Team.

Additionally, we support the following activities (some have been previously mentioned).

- Schedule monthly PTSA meetings that include parent and family engagement
- Open House opportunity before school starts
- Back to School Bash the first month of school
- Parent Teacher Conferences in October and February
- Annual Title 1 Report to the Public
- Opportunities for families to partner with teachers to support their students' academic achievements
- Strategies parents can use to support their child's academic progress
- Developmentally appropriate learning activities
- Assistance and instruction to parents of children served by the school in understanding
- Title I, Part A requirements

- Arkansas academic standards
- State and local academic assessments, including alternate Assessments

8. Building Capacity of School Staff

Mabelvale Middle School will ensure professional development requirements are met for teachers and administrators in order to build their capacity to work with parents as equal partners. Mabelvale Middle School will train teachers and staff with the assistance of parents by collaborating with the PTSA on growth areas parents/families observe in communication between school staff and families. Some of the professional learning activities that will build staff capacity are listed below:

- Teen Suicide Prevention and Awareness
- Arkansas Educator Code of Ethics
- Anti-Bullying Training
- SMART Core Curriculum
- Sexual Harassment Training
- Science of Reading Training (where applicable)

"Passport to Success!"

Parent and Family Engagement Packet 2020-2021

Mabelvale Middle School



"Mabelvale Middle School is a supportive innovative diverse community where all students become life-long learners through collaboration, real world experiences, and exposure to rigorous curriculum".

10811 Mabelvale West, Mabelvale, AR 72103 (501) 447-3000

Mabelvale Middle School Parent and Family Engagement Plan

<u>Purpose</u>

To increase student achievement through improved communication among all stakeholders.

Communication

In order to establish an effective parental/community involvement plan it is essential that communication between parents, schools, educators, and community members be frequent, clear and two-way. When we work as a team we help to strengthen schools, families, communities, and learning. Mabelvale Middle School will strive to strengthen communication through various methods as listed:

- Maintain school website: mabelvale.org
- Eschool
- Mabelvale Middle School Partners in Education
- New Student Orientation
- Parent Open House,
- Quarterly and Interim Progress Reports
- Email
- Phone Calls
- Team Communication
- LRSD Website
- Remind APP

The school will continue to communicate with parents through notices sent home, newsletters and media, and through parent/teacher conferences. In addition to Family Nights, the school will host Literacy and Math Nights. Parents may also contact the school using the following district phone number, 501-447-3000

Parenting

In an effort to provide parents with essential tools to help with child-rearing, counselors are available to help parents with child-rearing skills, understanding child and adolescent development and setting home conditions that support children as students at each age and grade level.

- School Website Tips for Parents & Counselor's page (Sherri Green 447-3004)
- Parenting internet links mabelvale.org
- Living Hope: 663-5473

• The P.A.T. Center: 349-2438

Student Learning

Mabelvale Middle School invites parents and community leaders to be involved in learning activities for children, including homework and other curriculum-linked activities and decisions. *

- Guest Readers
- Field trips
- Special programs

Volunteering

Volunteering is an integral part of a good parental/community involvement plan. Parents and community leaders are encouraged to take an active role in school activities. The following are suggested ways in which parents and community leaders can help improve the learning process of our students.

- Guest Speakers
- Chaperone Field trips
- Engage in special class projects
- Help with club and team fundraisers
- Science Fair Judges
- Open House preparations
- New Student Orientation
- Registration
- Club programs
- Black History Program

All volunteers are requested to sign in at the front office and receive a "Volunteer/Visitor" Pass. By doing this we will have a record of who volunteered, for whom, when and what was the purpose. We need to keep a record of this information because all volunteers will be recognized at the end of the school year. A volunteer's time and efforts are important to our students and appreciated by all stakeholders involved in the learning process of our children, therefore, we want to recognize those who take time out of their busy lives to make a difference in the lives of our future leaders

School Decision Making

In order to include families'/community members as advisors in school decisions, Mabelvale Middle School encourages parents'/community leaders to participate in the following forums, with the understanding that the principal is accountable for the operation of the school and has the final responsibility for all decisions made at the site.

• School / district ACSIP committees

Collaboration with the Community

Mabelvale Middle School strives to collaborate with community leaders and businesses in order to coordinate resources and services for the school, students, families, agencies, and other groups.

- School / Club fundraisers
- Guest Speakers
- Special classroom project needs
- Special school project needs
- Student / family needs (coordinated with school counselors)
- Special Student rewards donated through area businesses.

Mabelvale Middle School has an "open-door" policy in which we invite families and community members to be a part of the activities in which our students participate. This Parent /Community Involvement Plan is designed to strengthen participation and to help it grow. We welcome any suggestions that will make our plan complete and in compliance with the purpose of Act 603 and the ADE guidelines.

Please feel free to contact Fran Moseley, Parent Facilitator, at 447-3058 if you have any questions regarding this document.

The National Network of Partnership Schools (NNPS)

NNPS invites schools to use research-based approaches to organize and sustain excellent programs of family and community involvement that will increase student success in school. Mabelvale Middle School collaborates and support the LRSD Southwest Schools Cluster Team. Partnership Programs focus on the six "keys to involvement" identified by educational researchers as the critical components of home/school/community connections.

Six Types of Involvement: Keys to Successful Partnerships

- 1. Parenting: Assist families with parenting skills and setting home conditions to support children as students. Also, assist schools to better understand families.
- 2. <u>Communicating</u>: Conduct effective communications from school-to-home and from home-to-school about school programs and student progress.
- 3. <u>Volunteering</u>: Organize volunteers and audiences to support the school and students. Provide volunteer opportunities in various locations and at various times

- 4. Learning at Home: Involve families with their children on homework and other curriculum-related activities and decisions.
- 5. <u>Decision Making</u>: Include families as participants in school decisions, and develop parent leaders and representatives.
- **6.** Collaborating with the Community: Coordinate resources and services from the community for families, students, and the school, and provide services to the community.

Tips for Parents of Middle Schoolers

Organization: Advice for Parents

Developing good organizational skills is a key ingredient for success in school and in life. Although some people by nature are more organized than others, anyone can put routines and systems in place to help a child "get it together." Here's a list of strategies that you can use to help your child get -- and keep -- his life under control.

- 1. Use checklists.
- 2. Organize homework assignments.
- 3. Designate a study space.
- 4. Set a designated study time.
- 5. Keep organized notebooks.
- 6. Conduct a weekly clean-up.
- 7. Create a household schedule.
- 8. Keep a master calendar.
- 9. Prepare for the day ahead.
- 10. Provide needed support while your child is learning to become more organized.

Adapted from "Tips for Developing Organizational Skills in Children" by the <u>Coordinated Campaign for Learning Disabilities</u> (CCLD). Call 1-888-478-6463 for important resources and information about learning disabilities

Mabelvale Middle School Title I

Parent/Student/Teacher/Principal Compact

Parent/Guardian Agreement

(Any person who is interested in helping this student may sign in lieu of the parent.) I want my child to succeed. Therefore, I will encourage him/her by doing the following: See that my child is punctual and attends school regularly Support the school discipline policy Establish a time for homework and review homework regularly Provide a quiet, well lit place for study Encourage my child's efforts and be available for questions Stay aware of what my child is learning Provide a library card for my child Read with my child and let my child see me read.
Signature
Student Agreement It is important that I work to the best of my ability. Therefore, I shall strive to do the following: Attend school regularlyCome to school each day with pens, pencils, paper and other necessary tools for learningComplete and return homework assignmentsObserve regular study hoursConform to rules of student conduct. Signature
Teacher Agreement It is important that students achieve. Therefore, I shall strive to do the following: Provide appropriate and meaningful homework assignments for studentsProvide necessary assistance to parents so that they can help with the assignmentsEncourage students and parents by providing information about student progressUse special activities in the classroom to make learning enjoyable. Signature
Principal Agreement I support this form of parent involvement. Therefore, I shall strive to do the following: Provide an environment that allows for positive communication between the teachers, parents and studentsEncourage teachers to regularly provide homework assignments that will reinforce classroom instruction. Signature

Online Resources / Web Sites Mabelvale Middle School

Faculty Directories

Email Links: www.mabelvale.org

Little Rock School District General Information: www.lrsd.org

MMS Parent Facilitator: email <u>Fran.Moseley@lrsd.org</u> 501-447-3000 Online Parenting Resources / Web Sites:

• Arkansas Department of Education

- Center for Effective Parenting
- Arkansas Family Literacy Family Center
- Middle Web Focuses on Adolescents
- Project Appleseed
- Reading Matters
- Connect for Kids
- Fact and Fiction (resources to screen content of student selected novels)

Mabelvale Middle School Library Resources

The Mabelvale Middle School Media Center strives to provide a variety of print, non-print and electronic resources to support the school's curriculum. Materials are used by both faculty and students. In addition to housing approximately 13,000 books, video & audio tapes, magazines, journals, and professional resources, the Media Center up-dated computer labs. The Media Staff diligently works to provide a wide range of resources to meet the educational needs and interests of our students. (Shan Kemp 447-3006)

Parent Volunteer Survey

Parent Volunteers are a vital part of the success Mabelvale Middle School students will experience during their adolescent years. This survey is used to connect parents who want to help with the right activity for your area of expertise or any area where you are willing to serve. Signing up for a category below does not commit you to *anything*. A representative will contact you as far in advance as possible to ask if you are available to help with an activity. Each adult in your family should complete this form and return it to the main office. Thank you, in advance, for your willingness to serve your school in a positive manner.

Name:	Phone number:	_
Best days/times for you to volunteer:		-
E-mail address:		_
Your child's (children's) name(s):		
His/her Grade:		
I am interested in (please check ALL that apply)		
Being a Member of MMS PTSA		
Helping out in my child's classroom:	Media Center:	

E	Being a Guest Reader
(Checking out books
F	Helping with special projects
S	Shelving books
	Chaperoning field trips
A	Assisting students with research

Working with students:		
Arts: Sharing your talents in the following areas:		
Keyboarding for students with writing needs	Dance	
Assisting students in the Media Center	Music	
Tutoring a child in reading or other subject	Arts and crafts	
Subject:	Drama	
Sharing my area of expertise with students	Other:	(Career or hobbies)
Горісs:		
Special events:		
Science Fair		
School Dance		
Teacher Appreciation Week		
Communications:		
Making phone calls to volunteers		
Verbal translation to Spanish (mod. fluency)		
Expanding the school's web site		
Hospitality/Child care:		
Providing snacks for school events		
Assisting with implementation of programs		
Partners in Education:		
Providing child care for other volunteers for MMS		
Working concessions a		
Other opportunities:		
New Partners in Education initiatives:		
Teaching students/parents to use computers		
Gardening on the school grounds		
Other ideas:		

If you have any questions concerning this survey, please contact Parent Facilitators, at 447-3000

Clubs / Organizations for Mabelvale Middle School

Mabelvale Middle School encourages all students to become a part of an extracurricular activity. We also recognize the importance of parents / community leaders to be actively involved in our programs as well. The list below includes all clubs, organizations, and extracurricular activities offered at Mabelvale Middle School.

- Choir
- Band
- Student Council
- Builders Club
- Delta Gardeners
- Genius Book Club
- AVID
- Special Olympics
- Walking Club
- Quiz Bowl
- 7th & 8th Grade Athletics
- 7th & 8th Grade Cheer Team
- 7th & 8th Grade Dance Team
- 7th & 8th Grade Girls Basketball
- 7th & 8th Grade Boys Basketball
- 7th & 8th Grade Football
- 7th & 8th Grade Track
- 7th & 8th Grade Volleyball
- 7th & 8th Grade Soccer

As our school continues to grow we hope to add more clubs, organizations, and extracurricular activities to our menu of options in order to promote student involvement.

Mabelvale Middle School 2020-21 Important Dates to Remember

July 31/August 1, 2019 LRSD Check-InAugust 6-8, 2019 Professional Development

August 10, 2019 6th Grade Orientation

August 9/12, 2019 Teacher Work Days

August 13, 2019 First Day for Students

August 24, 2019 Southwest Schools Back-to-School Parent and Family Engagement

August 29, 2019 50 Fantastic FathersSeptember 2, 2019 Labor Day Holiday (Schools Closed)

September 6, 2019 Lunch Buddies (Grandparents Day)

September 12, 2019 Open House

September 23, 2019 Interim Reports Go Home

October 10, 2019 End of 1st Quarter

October 10, 2019 Parent Conferences (After School)

October 11, 2019 Parent Conferences (**Students Out**)

October 31/Nov. 1, 2019 Professional Development (Students Out)

Nov. 4, 2019 Recruitment Open House

Nov. 14, 2019 Lunch Buddies

Nov. 25-29, 2019 Thanksgiving Holiday (Schools Closed)

December 2,2019 Interims Reports Go Home

December 2-13, 2019 Open Enrollment (2019-2020 P3-12)

December 20, 2019 End of 2nd Quarter

Dec. 23, 2019- Jan. 6, 2020 Winter Vacation (Schools Closed) January 13, 2020 Report Cards Sent Home

January 20, 2020 Martin Luther King, Jr. Day (Students Out)

February 13, 2020 Lunch Buddies

February 17, 2020 Interim Reports Go Home

February 20, 2020 Parent Conference (After School)

February 21, 2020 Parent Conference (Students Out)

March 13, 2020 End of 3rd Quarter March 23-27, 2020 Spring Break (**Schools Closed**) March 30, 2020 Report Cards Sent Home

April 2, 2020 Math/Literacy Night April 10, 2020 Lunch BuddiesApril 30, 2020 Interims Sent Home

May 25, 2020 Memorial Day (**Students Out**) May 27, 2020 Last Day for Students (**Schools Closed**)

**** Check out <u>Little Rock School District</u> & <u>Mabelvale Middle School</u> for added activities throughout the year.

Parents are the Key!

School Decision Making

In order to include families'/community members as advisors in school decisions, Mabelvale Middle School encourages parents'/community leaders to participate in the following forums, with the understanding that the principal is accountable for the operation of the school and has the final responsibility for all decisions made at the site.

 Handbook Revision Committee School/District ACSIP committees and Parent and Family Engagement Plan Review/Revision (F. Moseley, 447-3058)

Title I Meeting

The school will conduct an Annual Title I meeting with parents who participated in the Title I, Part A program. (Fall 2019). (F. Moseley 447-3058)

Six Types of Involvement Keys to Successful Partnerships

- Parenting
- Communicating
- Volunteering
- Learning at Home
- Decision Making
- Collaborating with the Community

Collaboration with Community

Parents are the key!

- School/Club fundraisers
- Guest Speakers
- Guest Readers
- Special classroom project needs
- Special school project needs
- Student/family needs (coordinated with school counselors)
- Special Student rewards donated through area businesses.

Open Door Policy

Mabelvale Middle School has an "open-door" policy in which we invite families and community members to be a part of the activities in which our students participate. Parents are involved in the decision making process and school improvement plan implementation and evaluation. The Parent and Family Engagement Plan is designed to strengthen participation and to help it grow. We welcome any suggestions that will make our plan complete and in compliance with the purpose of Act 603 and the ADE guidelines.

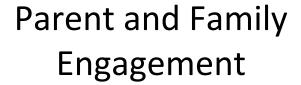
Please feel free to contact Fran.Moseley, Parent Facilitator at 447-3058/ if you have any questions regarding this brochure.

Fran.Moseley@LRSD.org

Mabelvale Middle School

10811 MABELVALE WEST MABELVALE, AR 72103 501-447-3000





Collaboration with Community Mabelvale Middle School strives to collaborate with community leaders and businesses in order to coordinate resources and services for the school, students, families, agencies, and other groups. Please contact F. Moseley for further info. (447-3058/ Fran.Moesley@LRSD.org).

2020-2021



Eric henderson Principal

501-447-3000

Parent & Family Engagement Plan 2019-2020

Mabelvale Middle School is a supportive innovative diverse community where all students become life-long learners through collaboration, real world experiences, and exposure to rigorous curriculum.

Students: 6,7,8 Grades
Title I School
100% Provisional Lunch

Parent Committee Members:

E. Henderson, Principal F.Moseley, Teacher/Parent Facilitator S.Green, Counselor C.Futrell, Teacher P.McDonald, SAIS

<u>Purpose</u>

R.Bonds, Teacher

Parents and community leaders play a crucial role in the success of our children's education, and Mabelvale Middle School (MMS) would like to encourage parents/community members to be full partners in the education of our children. To help accomplish this goal, the school has developed a Parent and Family Engagement Plan in compliance with Act 603 of 2003 and according to guidance provided by the Arkansas Department of Education. We believe that student achievement will increase as a result of improved communication among all stakeholders.

Communication Strategies

In order to establish an effective parental/community involvement plan it is essential that communication between

Parent & Family Engagement Plan, cont'd 2019-2020

Maintain School Website A. Sharp (447-3049)

LRSD School Handbook T. Troutman (447-3042)

Mabelvale Middle School Partners in Education, C. Futrell (447–3057) New Student Orientation, S. Green (447-3004)

Parent Open House, E.Henderson (447-3000)

Quarterly/Interim Progress Reports T.Smith (447-3074)

Little Rock School District

LRSD Parent-Link

Parent Involvement Activities

In addition to Family Nights, the school will host Literacy and Math Nights. Many other additional activities include, but not limited to:

- 6th Grade Orientation (6th Grade Staff) August 10 2019
- Open Houses (Staff) September 12, 2019
- Honor Roll Assemblies (Grade Level Teams)
- Spring Fest (Staff) April
- Family Nights (Parent Facilitator)
 October/April
- Lunch Buddies (One per Quarter)
- Southwest Cluster Team Activities (Fall/Spring) (Parent Facilitator)

**Parents are surveyed after each event for evaluation and effectiveness in regards to future planning. *Call 447-3000 for further information about these events

Parent Volunteers

Parent & Family Engagement Plan, cont'd 2019-2020

School-Parent Compact

As a component of Mabelvale Middle School's Parent and Family Engagement Policy, the school jointly developed with parents a school-parent compact that outlines how: Parents, the entire staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. Compacts are sent home on the first day of school and are kept in the student's files during the school year. (F.Moseley 447-3058)

Parenting Services

In an effort to provide parents with essential tools to help with child-rearing, counselors are available to help parents with child-rearing skills, understanding child and adolescent development and setting home conditions that support children as students at each age and grade level.

School Website – Academic Tips for Parents & students

Counselor's page (MMS.org)

Parent Center-Located in Front Office

Hours: 8:45-3:45

MMS Media Center available for Parents

Living Hope: (663-5473)
Southwest Cluster Team
LRSD Parent Involvement Office at

LRSD Parent Involvement Office at 447-3358 (K.Rainey)

Parent Surveys

Parent surveys are conducted throughout the year on ways that parents can volunteer and also, about what MMS can offer their parents, schools, educators, and community members be frequent, clear and two-way. When we work as a team we help to strengthen schools, families, communities, and learning. Mabelvale Middle School will strive to strengthen communication through various forms of education.

Please see and complete Parent Volunteer Survey for a complete list of opportunities located in the Parent and Family Engagement Kit. Please remember to sign the VIPS Resource book when working in our building. For further information, call F.Moseley 447-3058.

families. (MMS.Org) Parents are also surveyed during the year about various topics using LRSD ParentLink. (F.Moseley 447–3058)